

Position Title: Safety, Health & Environmental Coordinator
Group/Dept: RICL / Sunpro
Location: North Canton
Reports to: EHS Manager



Savage is an innovative supply-chain solutions company. We are the leading provider of fully integrated systems, designed and operated to solve unique logistics and materials management challenges for industrial companies throughout North America. Each of us at Savage is committed to integrity and delivering reliable, sustainable services in a safe and environmentally responsible manner. We expect our people to be progressive, relentlessly seeking improvement; experiencing opportunities for personal growth by working for a world-class organization and leader in the industry.

Sunpro A Savage Company is a respected provider of a wide variety of environmental, electrical and emergency spill response services including but not limited to:

- Chemical Releases
- DOT Accidents
- Train Derailments
- In-Plant Releases
- Maritime Spills
- Leaking Containers
- PCB Remediation
- Waste Management
- Lagoon Closures
- Soil Stabilization
- Pit Cleaning
- Mercury Vacuuming
- Haz & Non-Haz Waste Transportation
- Confined Space Entry & Rescue
- Hole Watch
- Atmospheric Testing
- Meth Lab Clean Up
- Drum Recovery

We have a long history of working with regulatory agencies (EPA, FRA, OSHA, DOT) and have a broad client base from transportation to petro-chemical to utilities and colleges and universities.

Major Purpose:

The Safety, Health & Environmental Coordinator provides administrative support to the Environmental, Health and Safety department.

Responsibilities / Job Duties:

- Maintain compliance records for all DOT, FMCSA, OSHA, EPA, applicable Federal and State laws
- Manage driver qualification files; driver background checks, DOT physicals, MVRs, reference checks
- Manage fleet compliance program including vehicle inspections, license and registration, insurance and permits
- Manage driver compliance records including driver safety, road tests, Hours of Service, MVRs
- Provide technical support on safety & health topics (OSHA)
- Work closely with EH&S Manager to coordinate employee training to ensure compliance with DOT, OSHA applicable Federal and State laws
- Ensure compliance with recordkeeping, reporting and permitting
- Assist in the development of safety procedures, guidelines and best practices
- Monitor DOT, safety and health regulations and provide advance notice of pending legislation
- Promote safety and health awareness through safety bulletins, memos and meetings

Requirements/Qualifications:

- Exemplary organization skills, high accountability and accuracy, detail oriented
- A broad understanding of OSHA, EPA, DOT, TSCA, FMCSA regulations
- Experience in developing safety and environmental health policies
- Ability to research and interpret regulations
- Technical writing skills, report writing and record keeping ability

- Ability to multi task, change tasks rapidly and manage time effectively
- Strong computer skills including Microsoft Office (Excel, Outlook, Word & Power Point)
- Ability to effectively communicate (verbal and written) and train within all levels of the organization
- Travel may be required 25% of the time

Education/Experience:

- 1-2 years safety & compliance experience
- Degree from an accredited college or university with major course work in environmental sciences, occupational health, or a closely related field preferred but not required

Physical Requirements:

- Must be able to work out doors in all types of weather conditions
- Physically able to walk long distances along with consistent bending, stooping, kneeling and climbing up and down from elevated surfaces
- Able to lift 40 pounds or more